

Naomi Smith

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From: Royal Society of Biology Training <[Society.of.Biology@cmp.dotmailer.co.uk](mailto:Society.of.Biology@cmp.dotmailer.co.uk)>  
Sent: 30 January 2018 16:31  
To: Naomi Smith  
Subject: Training and Personal Development Newsletter January 2018



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## Training and Personal Development



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### January 2018

This month's newsletter contains information about the Royal Society of Biology's upcoming face-to-face courses, as well as our increasing online and in-house training provision available to support your continued professional development. Information is also provided about Society branch and Member Organisation events that could contribute to your professional development.

Please see the Society website for a full list of our [upcoming courses](#).



Best Wishes,  
Naomi Smith  
**Training Officer**  
[training@rsb.org.uk](mailto:training@rsb.org.uk)

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### RSB Training News

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## RSB Launches New Online Training Course on Project Management

The Royal Society of Biology's online training platform [myLearning](#) is continuing to grow.

The Society has recently launched a new online course: An Introduction to Project Management. This is adapted from the Society's popular face-to-face project management course, which we have been providing since 2013.

This online course is highly interactive, containing exercises, videos and an area for taking notes. The course will provide a flexible option for those who may be unable to attend our face-to-face course.

Course participants will gain a broad overview of project management and will receive a certificate and CPD points on completion of the course.

Project Management is a highly transferable skill and this course will be useful to those new to project management or those who have become involved in project management with no formal training in this area.

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## RSB Training Support for Organisations

The Royal Society of Biology supports organisations, their staff and members through the provision of training and a personalised continuing professional development (CPD) scheme. Our training and CPD scheme can be built into your organisation's appraisal system.

As part of our commitment of ensuring that training provided by the RSB is a benefit for your staff and members, discounts of up to 50% of the full price training fees are available to staff and members of our Full and Supporting [Member Organisations](#). Group-booking discounts of up to 10% are also available, for Full and Supporting Member Organisations.

We are also expanding our in-house training provision for organisations, meaning we can organise training at your premises or nearby for a group of your staff. Providing training in this way can minimise your staff travel time, increase convenience and team building opportunities, and allow us to tailor training to your specific needs.

**To enquire about receiving in-house training at your organisation please contact [training@rsb.org.uk](mailto:training@rsb.org.uk)**

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## Upcoming RSB training courses

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### Science Podcasting Workshop

**When:** 26 February 2018

**Where:** Charles Darwin House, London, WC1N 2JU



**Booking Deadline:** The booking deadline for this course has been extended, there are currently 2 available places remaining on this course.

**What:** Award-winning science broadcaster Richard Hollingham presents this introductory hands-on course on how to podcast - from getting good quality sound and content - to getting your podcast online and heard.

**Tutor:** Richard Hollingham studied Applied and Environmental Biology at the University of York. Richard has worked as a BBC producer, reporter and presenter and produces and presents science programmes for Radio 4, World Service and Radio 3. He is co-presenter/ producer of the award-winning Space Boffins Podcast and acclaimed Planet Earth Podcast for the Natural Environment Research Council.

**Who:** This beginner level course is for those interested in communicating science via podcast.

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 21 CPD points.

**Fees:** From £190 + VAT

Please see the event webpage for [further info and booking.](#)

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## An Introduction to Exhibition Design

**When:** 15 March 2018

**Where:** Charles Darwin House 2, London, WC1X 8TZ

**Booking Deadline:** 15 February

**What:** This course will introduce participants to exhibition making, from the development of an exhibition concept to the final product.

**Tutor:** Dr Rachel Souhami has over 20 years' experience of exhibition development and has trained budding exhibition developers for over 10 years. She has lectured in science communication, museum studies and exhibition development at Imperial College, The University of Manchester and Westminster University.

**Who:** This course is suitable for those who may need to create an exhibition or display, for example science communicators and



scientists working or volunteering in public engagement & outreach.

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 21 CPD points.

**Fees:** From £110 + VAT

Please see the event webpage for [further info and booking.](#)

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## Minute Taking

**When:** 16 March 2018

**Where:** Charles Darwin House 2, London, WC1X 8TZ

**Booking Deadline:** 15 February



**What:** This workshop will help you to ensure that the minutes or notes you take at meetings are clear, accurate and professional. It will provide you with essential skills for each stage of the process, from preparing the agenda and working with the chair to structuring and writing up the minutes. After the course you will benefit from online resources and a year of free support from your tutor.

**Tutor:** Stephen Lloyd has been working in writing skills tutoring and training for the last 22 years. He began his career as a journalist, working for a number of national publications and in BBC Radio. From there he moved into consultancy, writing a range of corporate documents, then worked with a variety of publishers.

**Who:** This course is suitable for those who are required to take minutes.

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 21 CPD points.

**How this course supports registers competencies:** This course has been identified as supporting competency development for:

[Registered Scientist \(RSci\)](#)

Competency area: Professional Practice.

**Fees:** From £150 + VAT

Please see the event webpage for [further info and booking.](#)

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## An Introduction to Project Management

**When:** 22 March 2018

**Where:** Charles Darwin House, London, WC1N 2JU

**Booking Deadline:** 21 Feb



**What:** Participants will learn the skills and planning tools they need to successfully complete a project, and how to anticipate and resolve the issues they are likely to encounter on the way.

**Tutor:** Dr Cliff Collis FRSB is an experienced communications consultant who worked as a communications specialist for a large drug company. He has been delivering this course for the RSB since 2013.

**Who:** A course for those who have recently become involved in or responsible for project management, but who have limited or no experience or training.

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 21 CPD points.

**How this course supports registers competencies:** This course has been identified as supporting competency development for: [Registered Scientist \(RSci\)](#)  
Competency area: Professional Practice.

**Fees:** From £100 + VAT

Please see the event webpage for [further info and booking](#).

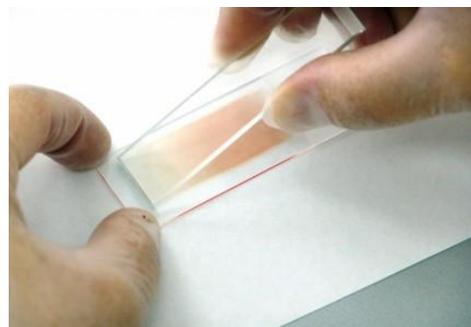
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## Laboratory Leadership and Management

**When:** 26 April 2018

**Where:** Charles Darwin House, London, WC1N 2JU

**Booking Deadline:** 25 March



**What:** Management skills are vital for a successful career in a scientific lab environment. As well as their research expertise, successful team leaders need to develop additional skills including the ability to support staff, manage their own team, and deal with issues within the team. This course will help you to develop these

skills.

**Tutor:** Course tutor Charlie Wilson OBE MRSB has been a coach and consultant for the last six years, in teamworking and leadership, working with industry, banks and schools.

**Q&A Panel Members:** Dr Molly Price-Jones FRSB, Vydeki Shanmuganathan Msc MRSB, Dr Zoe Waller and Dr Christopher Stanley FRSB will be joining us to share their extensive skills and knowledge of laboratory leadership and management.

**Who:** For Laboratory team leaders who want to improve the way they manage their teams and Postdoctoral researchers who aspire to team leadership positions.

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 24 CPD points.

**How this course supports registers competencies:** This course has been identified as supporting competency development for [registered scientist or technician](#). Competency area: Personal responsibility.

**Fees:** From £105 + VAT

Please see the event webpage for [further info and booking](#).

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## Intermediate Level Grant Writing

**When:** 09 May 2018

**Where:** Charles Darwin House 2, London, WC1X 8TZ

**Booking deadline:** 08 April 2018

**What:** You will find out how to develop funding proposals that are strong and persuasive, giving you the best chance of success in a highly competitive market. There will be practical opportunities to critique proposals and receive feedback on one of your own.

**Tutor:** Gill Jolly has been involved in professional fundraising for over 30 years as a successful fundraiser, manager and trainer of fundraisers and has worked at a senior level with some of the top income-generation charities. She holds a Diploma in Fundraising and is a Fellow of the Institute of Fundraising.



**Who:** This course is for those who need to secure funding for their work from charitable trusts and foundations and who have already made some successful applications

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 18 CPD points.

**How this course supports registers competencies:** This course has been identified as supporting competency development for: [Registered Scientist \(RSci\)](#)  
Competency area: Professional Practice.

**Fees:** From £180 + VAT

Please see the event webpage for [further info and booking.](#)

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## Presentation Skills

**When:** 23 May 2018

**Where:** Charles Darwin House 2, London, WC1X 8TZ

**Booking Deadline:** 22 April

**What:** The course will cover practical exercises on personal presentation and body language, structuring your presentation, uses and abuses of visual aids and meeting the needs of your audience. The course will be run in an interactive style, where participation will be encouraged in a safe and supportive environment.

**Tutor:** Professor Sue Smith FRSB is professor in medical education and director of teaching at the National Heart and Lung Institute, a constituent of the Faculty of Medicine, Imperial College London. In 2007 she was the recipient of a Rector's Award for Excellence in Teaching.

**Who:** This half-day course is for those who have had little experience of giving presentations.

**CPD:** This event has been approved by the Royal Society of Biology for purposes of [CPD](#) and can be counted as 12 CPD points.

**How this course supports registers competencies:** This course has been identified as supporting competency development for [registered science technician](#). Competency area: Interpersonal Skills.

**Fees:** From £60+VAT



Please see the event webpage for [further info and booking](#).

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## Other upcoming RSB events

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### Accreditation Conference: Striving for Excellence

Date: 25 April

Location: etc.venues County Hall, Belvedere Road, London SE1 7PB

The inaugural Accreditation Conference will bring together university representatives and industry employers from around the country to discuss best practice in higher education and enable key stakeholders to input directly into the Accreditation Quinquennial Review via round table discussion. This review ensures that the Accreditation Learning Outcomes continue to be fit for purpose and importantly gives the community the opportunity to influence the criteria used to assess future applications and renewals. If you work in academia, industry or employ bioscientists contact [Karen Patel](#) to receive an invitation. Full details: [www.rsb.org.uk/conference](http://www.rsb.org.uk/conference)

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## RSB branch and Member Organisation events

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### Event

### Date and Venue

#### [General and Advanced Receptor Theory Workshop](#)

This event is organised by the British Pharmacological Society.

12.02.18 - 13.02.18

#### [Fieldwork / Maths Skills - RP12 and Beyond](#)

A Field Studies Council online course.

15.02.18  
Online

#### [Paleobotany Lecture. The plant world before vascular plants](#)

This event is organised by RSB East Anglia Branch

16.02.18  
The Sainsbury Laboratory, University of Cambridge CB2 1LR

#### [Darwin Festival lecture](#)

This event is organised by RSB West Midlands

17.02.18  
Abbeygate Hall, Shropshire Wildlife Visitor Centre, Shrewsbury SY2 6AH



#### [Teaching Maths and Practical Skills Through Fieldwork \(WJEC\)](#)

A Field Studies Council online course.

26.02.18  
Margam Discovery Centre (FSC) – Margam Park, Port Talbot

#### [Proteomics in Cell Biology and Disease Mechanisms.](#)

This event is hosted by WGC Advanced Courses and Scientific Conferences

28.02.18 - 02.03.18  
Wellcome Genome Campus Conference Centre, Hinxton CB10 1RQ

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## Jobs Board

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**Data Science Director**

*AstraZeneca*  
Cambridgeshire, United Kingdom

**MSL Rheumatology**

*Sanofi*  
London, United Kingdom

**Biophysics Senior Scientist**

*CRUK Beatson Institute*  
Glasgow, United Kingdom

**Scientific Editor (freelance)**

*Bioedit*  
United Kingdom

**Nutrition Science Educator and Writer**

*BrighterBox*  
London, United Kingdom

**Research & Prospect Officer**

*University of Southampton*  
Southampton

**Clinical Information Science Principal, Oncology**

*AstraZeneca UK*  
Cambridgeshire

**MSL Rheumatology**

*Sanofi*  
London, UK

For more vacancies please see the Royal Society of Biology [Jobs Board](#).



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