

## Apprentice of the Year Award – Application Guidance

### What is Apprentice of the Year?

The apprentice of the year award is an award to celebrate the contributions and achievements of apprentices to the bioscience community. The award forms part of the RSB's wider work supporting technical staff, through our support of the Technician Commitment and Technician Action Plan.

The award is divided into two groups for applications:

- Group 1: Apprenticeship levels 3 and 4. Scottish levels SCQF 5-7
- Group 2: Apprenticeship levels 5+. Scottish levels SCQF 8+

### Who can apply?

The award is open to all apprentices working in the UK biosciences sector. We will also accept applications from anyone who has completed an apprenticeship within the last 12 months, however the examples and evidence must be **during your apprenticeship**.

### Application tips

This application is your chance to reflect on the skills and professional attributes you have gained and built upon during your apprenticeship so far.

- Throughout your written statement you should aim to write in a concise manner, technical descriptions of your work are not necessary.
- The 500-word count has been added to applications to help apprentices consider the most important examples and write clearly. You can write in bullet points in some areas if this would be helpful.
- When writing your examples, make sure to describe what **you** have achieved, learnt and the **impact** to you and your organisation.

### Peter Ferguson, 2021 Apprentice of the Year Winner says:

“Applying for this award is the perfect opportunity to showcase everything that you have accomplished in your apprenticeship to date, which often extends far beyond the experiments you have successfully carried out in the lab. Being an apprentice encompasses far more than that, as many of us continue to pave the way for what is still a new and growing pathway for young people. When describing your contributions to your organisation, it is worth considering the true scope of your responsibilities, whether that be your contributions to scientific discussion, your attitude towards your own professional development or the support you provide your employer, both in and out of the lab. In this application, it is important to summarise how being successful in your role has required you to maintain a strong and

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continued focus on an abundant number of different objectives, from keeping track of and fully preparing for upcoming coursework and exams, to attending and presenting in meetings on the work you do day to day, to supporting colleagues with their workload and educating others in your specialties. Focus less on your technical understanding of your role and more on how you've continued to push the boundaries within it, in order to assert yourself as an incredibly valuable employee and key contributor within your organisation."